

Share Center Board Meeting
Minutes
09/29/2022

- I. Opening and Introductions:** Sharon called the meeting to order at 5:45 pm. Present are Robert, Carol, Sharon, Karen, Lawanda. Board interviewed Terry Conklin, discussed and approved unanimously. The board also discussed the process for people applying to and interviewing for board positions. Very meets all of the criteria for lived experience to be on the board. Katie Plummer submitted an application and will be invited to the next meeting for an interview.
- II. Meeting Minutes:** Carol motioned to approve the August meeting minutes, Lawanda second, all approved.
- III. Finances:** We need to have a new treasurer, Karen made a motion for Carol to be appointed, Sharon second all approved. Robert met with Joelle for the meeting today as Karen was unable to attend. Cash is starting to increase, SP caught up with Ads, currently have \$15k in money market account, and we can move to \$70k back into the money market account. Carol motioned to move the money, Karen second all approved. Accounts receivable show \$497k which is mostly ARPA funds. Under budget in the Summit Pointe approved budget due to staffing challenges. Discussed annual budget, we will need to do some fund raising to avoid dipping into cash reserves. Discussed the proposed increase to Robert's salary, Karen made a motion to increase the proposed amount to \$68,500, Lawanda second, all approved. Robert protested that he did not need that much but was overruled. All staff will be getting raises to the living wage. Karen motioned to approve the budget with the increase to proposed salary for Robert, Lawanda second all approved.
- IV. Director update:** CoC Equity Results Team (CERT) conducted a listening session at the SC. Feedback was mostly positive and no issues of racism or discrimination were raised. Robert is still trying

to find a location in Albin for the family case manager, Karen suggested SP office. Sent out fundraising letters hoping to raise about \$5000. Added over \$10k to the meals budget as we served more than 2x as many meals this last summer than the previous summer illustrating the economic impact. Also provided 338 hygiene items, 245 articles of clothing, 46 backpacks, 35 food boxes, 20 blankets and 2 canes/walkers. Trish Harris from St. Thomas is starting a new life skills group October 20. Staff are really frustrated with the drug activity across the street. This has been going on the last 6-7 months. Robert has spoken with both Chief Blocker and DC Gilleylen asking about parking squad cars, questioning customers and posting no parking signs. Police have searched C's car but he only brings what he can sell immediately Homeless health fair October 21st at Full Blast. The health department reports 314 Narcan kits distributed at the SC. Purchased new dishwasher and clothes dryer, got quotes for a new over/range (\$11,569), walk-in cooler/freezer (\$28,475) and duct cleaning (\$3750). should be getting estimates from CityLinc for improvements. Active shooter training will be held Oct. 17, will need to close for 4 hours. Vaccine clinic for flu and COVID September 30. KCC nursing students are coming again.

V. Consumer Feedback: see above

VI. Next Meeting: October 27, 2022 at 5:30 pm

VII. Meeting adjourned: 7:15 pm