

**Share Center Board Meeting  
Minutes  
06/02/2022 - May meeting**

- I. Opening and Introductions:** Sharon called the meeting to order at at 5:49 pm. Present are Robert, Carol, Sharon, Karen, Khyrinn, Lawanda and Laron
- II. Meeting Minutes:** Khyrinn motioned to approve the April meeting minutes. All agreed.
- III. Finances/Director update:** temp. restricted funds are up, we are waiting on the ARPA funds, United Way grant starts July 1. April loss of \$262 over all. Summit pointe is up to date on their payments. We are up \$6000 over all this year. The \$364,000 ARPA funds are on a reimbursement process, water coolers and picnic tables have been purchased. ADT will be installed this week. Robert met with the architect and ranked the priorities. We re currently paying market rate for food when we use to pay 19 cents pr pound from the food bank. Robert met with the director of the food bank who thinks this might be 3 year issue. Home ARP, we are getting \$109,000 for part time peer and recovery coach for 2 years. We are getting \$32,360 from HUD for a family case manager which will also be supplemented with some ARPA funds. There is an open hiring process, pay will be \$20 per hour and there is already one applicant. Getting \$13,650 from BCCF for meals, Binda Foundation trustee made a \$3500 donation, getting \$5000 from PNC for meals and the mailing campaign brought in \$5075 fro the meals program. WKKF grant for \$75,000 is pending for an employment and benefits coach, is looking good as they reached out to Robert. In total raised \$532,585 over the last 2 months. Way to go Robert, awesome job!!!
- IV. Recent dismissal of employee:** write ups May 24 and 26. Board discussed what happened and some issues brought to their attention.

- V. Board Roles and Responsibilities:** Robert sent out some information from the Non-Profit Network. Robert will send out copies of the Cover addendum to the Employee handbook. LaRon, Sharon and Khyrinn will review the board by laws and report back to the board. Any changes will need to be reviewed by our attorney. Board would like to get some additional training.
- VI. Consumer Feedback:** there were 18 respondents to the consumer survey, Board reviewed the results. There was an issue in the Women's Group regarding confidentiality within the group.
- VII. Next Meeting: June 30, 2022 at 5:30 pm**
- VIII. Meeting adjourned 7:12 pm**