

**Share Center Board Meeting**  
**Minutes**  
**12/02/2021**

- I. Opening and Introductions:** The meeting opened at 5:45 pm. Present were Robert, Tammy, Carol, Khyrinn, Sharon, Lawanda, Karen
- II. Meeting Minutes:** October 28 financials and board meeting minutes approved by all. Sharon will check her tape recorder for missing meeting minutes from last fiscal year. Auditor coming tomorrow.
- III. Finances/Director update:** \$133,000 cash reserve balance. SP still owes July. Profit/Loss - loss due to the meals program, Robert is doing a mailer and wrote a grant to PNC. Robert will speak at social groups and churches if needed. One staff funded under United Way funding is getting trained as a peer support. Robert and Margaret need to allocate their hours. Robert is in discussion with SP to get budget approved. They approved staff raises but not hiring more staff. They do not want to pay to have 2 stay on at one time or pay for peer support hours. Robert is having trouble convincing SP that we need peers. Looking at possibly closing at 5 or 6pm. There is an article in the Shopper about the BC Homeless Shelter services which may be duplicating some of our services. We are losing contact with some of the chronically homeless population. Sharon discussed 2 customers who came to SP and said how helpful Margaret is and how she was able to get that person into recovery. Robert sent in a \$300,000 request for ARPA funds, several city commissioners are supportive of the Share Center. The board will review the finances and vote to approve via email. Employee handbook - not clear what holiday pay is, which will be changed to all holidays listed. (Robert to send) There was a vote to pay people who request in advance the holiday off - will get their normal pay, those who work get time and a half Vote passes

unanimously after clarification. A \$500 grant from the Miller Foundation along with discretionary funds will pay for \$100 gift cards for these holidays. December 16 from 5-7 there will be a holiday party for consumers. Bobby Holley will be invited to play again and the KCC nursing students will also be invited. Masks are now mandated at the SC. Tammy asked about the first aid kits, Lawanda will bring them down. Tammy asked to get with nursing students, Lawanda will get with their clinical instructor. Robert will send an email to their instructor and Lawanda. The health department decided to put the Narcan vending machine at the BC Homeless Shelter. They will give us some Narcan kits and will come to discuss with consumers about needle exchange but the exchange will not happen at SC.

**IV. Next Meeting: January 27, 2022**

**V. Adjournment: Meeting adjourned at 6:45 pm**